
Monthly Progress Report

December 2010

McClellan Park FOSET #1 Privatization Project AOC Paragraph 48

Submitted to:

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Date submitted: 10 January 2011



**Agreement Dated 02 June 2010
McClellan Park FOSET #1 Privatization Project**

Activities for December 2010

Meetings and Project Schedule:

15 December 2010; FOSET 1 Overall Progress meeting held with regulatory agencies to discuss overall schedule and status of activities. The meeting minutes and agenda are attached as Attachments 1 and 2, respectively.

Activities:

Overall:

16 December 2010; Received regulatory agencies comments on Draft Community Relations Plan (CRP), AOC SOW Task 2. Preparing the response to comments table and revisions for the Draft Final CRP.

IP #2:

16 December 2010; Received EPA comments on Draft Remedial Design/Remedial Action (RD/RA) Work Plan, AOC SOW Sub-Tasks 4.2-4.5. Preparing the response to comments table and revisions for the Draft Final RD/RA Work Plan.

20 December 2010; Received DTSC comments on Draft IP#2 ICIAP, AOC SOW Task 8. Preparing the response to comments table and revisions for the Draft Final ICIAP.

IP #3:

No activities occurred during this period.

Group 4:

Preparation of the Draft Conceptual Site Model (CSM) and Draft Summary of Existing Data Report (SEDR), AOC SOW Subtasks 3.2 (CSM) and 3.3 (SEDR), continued throughout December with enhancement of graphics and creation of 3 dimensional cross sections.

27 December 2010; Requested an extension for delivery of the Draft CSM/SEDR from 5 January 2011 until 28 January 2011. Development of 3D graphics showing site investigation summary requires additional time to prepare.

Delayed Transfer:

20 December 2010; Received AFRPA comments on Draft EE/CA. Preparing the response to comments table and revisions incorporating AFRPA comments.

Work on Biological Assessment for AOC 314 continues.



Activities Proposed for January 2011

Meetings and Project Schedule:

FOSET #1 Overall Progress meeting is scheduled for 26 January 2011 at 11:00 a.m.

Activities:

Overall:

28 January 2011; Submit the Draft Final Community Relations Plan, AOC SOW Task 2, to the regulatory agencies for review.

IP #2:

18 January 2011; Submit the Draft Final RD/RA Work Plan, AOC SOW Sub-Tasks 4.2-4.5, to the regulatory agencies for review.

17 January 2011; Submit the Draft Final Institutional Controls Implementation and Assurance Plan (ICIAP), AOC SOW Task 8, to the regulatory agencies for review.

IP #3:

No activities are planned during this period.

7 January 2011; EPA management is scheduled to approve Proposed Plan.

Group 4:

28 January 2011; Submit the Draft Conceptual Site Model (CSM) and Draft Summary of Existing Data Report (SEDR), AOC SOW Subtasks 3.2 (CSM) and 3.3 (SEDR).

Delayed Transfer:

14 January 2011; Submit revised Draft EE/CA to AFRPA for review.

Continue work on Biological Assessment for AOC 314.

If you have any questions or comments regarding this report, please contact Craig Marchione, by telephone at 916-643-4826 x 103, by facsimile at 916-643-9685, or by email at craig.marchione@tetrattech.com.

Attachment 1

FOSET #1 Overall Progress Meeting

Date of Meeting: 12/15/10
Location of Meeting: Tetra Tech Conference Room
Minutes Prepared By: Dana Nuccitelli

Attendees

Name	Company
Dana Booth	Sacramento County
Kyle Byard	Tetra Tech (Tt)
Yvonne Fong	United States Environmental Protection Agency (EPA)
Stan Golaski	Tt
Alan Hersh	McClellan Business Park (MBP)
Frank Lopez	Department of Toxic Substances Control (DTSC)
Mike Malone	Tt
Craig Marchione	Tt
Tom Naiman	Tt
Dana Nuccitelli	Tt
Mary Snow	TechLaw
James Taylor	Central Valley Regional Water Quality Control Board (Water Board)

Meeting Notes

Project Design Activities/Project Activities from the Previous Month

Craig Marchione, Tt: Proceeded to discuss the activities from the previous month outlined in the meeting agenda.

Yvonne Fong, EPA: The Non Time Critical Removal Action (NTCRA) sites were discussed at the BCT meeting, and that the EE/CA only addressed radiological contamination.

Craig Marchione, Tt: Once the radiological contaminants are removed under the EE/CA, a Final Status Survey Report will be submitted, after which the sites will be transferred and closed out under CERCLA.

Yvonne Fong, EPA: Suggested keeping the non-radiological contaminants in mind during NTCRA sampling.

Upcoming Activities

Craig Marchione, Tt: MBP, Sacramento County, and Tt have not received the DTSC letter containing comments on the IP #2 ICIAP.

Meeting Notes

Frank Lopez, DTSC: The letter should have gone out in late November. As an action item Mr. Lopez will check on the status of the letter and provide a draft version to MBP, Sacramento County, and Tt.

James Taylor, Water Board; Yvonne Fong, EPA: The Water Board and EPA have completed their reviews and comments on the Draft IP #2 RD/RA Work Plan, and the comment letters are pending final approval.

Frank Lopez, DTSC: The DTSC review and comments on the Draft IP #2 RD/RA Work Plan will be complete on 16 December 2010.

Craig Marchione, Tt: The IP#2 RD/RA SWPPP signatures and approvals are on schedule. Tt staff have obtained new SWPPP certifications.

Barbara Maco, EPA: EPA is updating the IP #3 Proposed Plan and anticipates submitting it to the other Regulatory Agencies by 24 December 2010.

Alan Hersh, MBP: Offered to show Ms. Maco the MBP Reuse Plans, and noted that the planned use of McClellan Park has not changed since approximately 2003.

Action Items

Craig Marchione, Tt: Discussed the resolved and open action items listed in the meeting agenda.

Yvonne Fong, EPA: EPA may have identified a new FOSET #1 member, and thus may be shifting project responsibilities in early 2011.

Alan Hersh, MBP: Discussed the FOSET #1 schedule and noted that potential NTCRA delays may impact the latter stages of the Group 4 schedule.

James Taylor, Water Board; Barbara Maco, EPA; Frank Lopez, DTSC; Mary Snow, TecLaw: Requested an electronic copy of the quarterly FOSET #1 proposed project schedule.

Barbara Maco, EPA: Will be in Sacramento on 18 and 19 January for the BCT meeting.

Alan Hersh, MBP: When Ms. Maco is in Sacramento, Tt will conduct a scoping meeting for her, and Mr. Hersh will introduce Ms. Maco to the MBP marketing staff.

Action Items

Action	Assigned to	Due Date	Status
Provide comments on IP #2 ICIAP	Frank Lopez, DTSC	24 December 2010	In Progress
Provide the quarterly FOSET #1 project schedule to Mr. Taylor, Mr. Lopez, Ms. Snow, and Ms. Maco	Tetra Tech	24 December 2010	In Progress
Provide comments on IP #2 RD/RA Work Plan	Regulatory Agencies	24 December 2010	In Progress
Provide Draft IP #3 Proposed Plan to DTSC and Water Board	EPA	24 December 2010	In Progress
Review and comment on CRP	Regulatory Agencies	17 December 2010	In Progress

<i>Next Meeting</i>				
<i>Target Date:</i>	26 January 2011	<i>Time:</i>	11am–12pm	<i>Location:</i> Tetra Tech Conference Room
<i>Object ives:</i>	TBD			

Attachment 2

FOSET #1 Progress Meeting Agenda

15 December 2010

Tetra Tech Conference Room

11:00 a.m. – 12:00 p.m.

The Conference Dial-in Number for this meeting is: (712-432-0180)

Host Access Code: 1071221*

Participant Access Code: 1071221#

Type of Meeting: FOSET #1 Progress Meeting for 01 November 2010 through 30 November 2010

Meeting Facilitator: Craig Marchione

Invitees: Yvonne Fong, James Taylor, Frank Lopez, Alan Hersh, Jay Heckenlively, Dana Booth, Craig Marchione, Kyle Byard, Molly Henderson, Paul Wadding, Dominique Forrester, Mike Malone, Joe Miller, Tom Naiman, Stan Golaski, Dana Nuccitelli, Dan Martin, Ben Malisow.

Following the AOC SOW Sub Task 5.1 (RA Progress Meetings and Reports) guidance for Progress Meetings and Reports, the following topics will be discussed during the December FOSET #1 Progress Meeting:

Project Design Activities/Project Activities from the Previous Month

- The IP#2 ICIAP, AOC SOW Task 8, was prepared for delivery to the regulatory agencies.
- On 22 November 10, MBP sent an email to EPA requesting extension of the submittal deadline for the Group 4 CSM/SEDR until 05 January 11.
- The Draft EE/CA was submitted to MBP and AFRPA for review on 16 November 10; draft preparation of the Biological Assessment for AOC 314 has commenced.

Schedule Changes

- Request for delay of deadline for combined Draft CSM/SEDR document submitted to EPA (see above).

Test Results

N/A

Observations and Findings

N/A

Issues on Non Compliance

N/A

Upcoming activities

- DTSC review of the IP #2 ICIAP is pending
- RTC and Draft Final IP #2 ICIAP is past due; original deadline date was 15 November 2010 to the regulatory agencies for review
- Regulatory agency review of Draft IP #2 RD/RA Work Plan due 14 December 2010.
- Regulatory agency review of Draft Community Relations Plan due 17 December 2010.

Additional discussion

- Discussion regarding the preparation of the IP#3 Proposed Plan
- Status update on the review of the IP #2 ICIAP
- Status update on the review of the IP #2 RD/RA
- Status update on the review of the FOSET 1 CRP

Action Items Resolved

- N/A

Open Action Items

- Provide Overall Project schedule – EPA.
- Provide Project Management Team Organizational Chart – EPA.
- Review of IP #2 ICIAP – DTSC.
- Provide schedule for preparation of Draft IP#3 Proposed Plan – EPA.

New Action Items

Action	Assigned to	Due Date
Next Meeting		
Date:	Time:	Location:
		Tetra Tech conference Room

The Conference Dial-in Number for this meeting is: (712-432-0180)

Host Access Code: 1071221*

Participant Access Code: 1071221#